

Vermont EMS District 12

Board of Directors Meeting

May 1, 2014

In Attendance: G. Gould; B. Mattison, S. Godfrey, M. Casey, D. Pike, J. Meany, R. Terk, H. Mundell, T. Finney, F. Weyens, E. Ingebretsen

Meeting called to order at 19:00 by chair R. Terk.

Proposal

Secretary: move g.gould, 2nd b. Mattison

Treasurer: motion t. finney, 2nd j. meane

Committees:

Training – Discussion of minutes from last meeting.

LEPC – no meeting

QA\QI – no report

Old Business:

Transfer of care: Forest reported on the progress made at the meeting between MRS, BRS, and VAS. A copy of the notes from that meeting is attached to these minutes. There are many legal questions that are left to be discussed. The next suggested step is to bring Dan into the discussion, and possibly take it to the state level. Pending Dan's availability, this will be added to the agenda for the June meeting.

Website: Forest & Erin have the website up and running. All providers should add

Insurance: motion to authorize Randy to spend up to \$2000 to purchase liability insurance for the district. G.gould, 2nd t. finney passed

New Business:

NIMS roll out: Services have to be NIMS compliant for Grant eligibility and FEMA reimbursement. Forest will put together the legal language and bring it to the meeting next month.

Job Descriptions: Forest suggested that we have job descriptions for the positions of Medical Advisor and EMS Coordinator. This would help with future communication issues. During the discussion it was suggested that we call this a list of expectations instead of a job description. This was followed by lengthy discussion about whether or not EMS operates under the license of the medical director. Upon realizing we were straying off topic, we returned to discussion about what the board and services expect from a medical director and EMS Coordinator. This is offered as a way of improving communication. Forest will have a preliminary discussion with Dan and Inge.

Open: Huck presented a course application for Bobby Maynard to teach a FRECA to EMR transition course. Motion by j. meaney 2nd by b. Mattison to authorize Randy to sign the application.

Meeting adjourned at 21:50.