

SVMC

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Southwestern
Vermont

HEALTH CARE



P O L I C Y • P R O C E D U R E S • G U I D E L I N E S

Pre-hospital Pyxis Access Policy

Pertains to: Emergency Department

Effective Date: 11//11

Revised Date:

Review Date:

Policy

- I. PURPOSE: Southwestern Vermont Medical Center (SVMC) is making a Pyxis machine available to Vermont Emergency Medical Services District #12 Paramedic level services (EMS) the need to restock their controlled substances while at SVMC.

- II. STIPULATIONS:
 - A. Only EMS providers with current service affiliation and at SVMC pharmacy approval may use, access or alter the Pyxis logs in any way.

 - B. Any EMS provider suspected of misuse of the Pyxis or medications will be suspended from accessing the Pyxis until an audit/review can be completed.

 - C. any EMS provider who is removed from duty by a service will be immediately reported to the EMS coordinator, the EMS Director and Pharmacy and Pyxis access will be immediately terminated.

- D. the Pyxis will be secured in a locked room provided by SVMC with the door closed and the light left on at all times. Closed circuit recorded video will be maintained by SVMC security.
- E. Any damage noted to the Pyxis machine must be reported immediately to security, pharmacy, and the EMS coordinator.
- F. In the event the Pyxis drawer failure that cannot be resolved by EMS, pharmacy must be notified. After hours notify the ED charge nurse.
- G. in the event of the Pyxis failure EMS will report to the pharmacy during regular business hours to restock and to the ED charge nurse after hours. Medications dispensed by the ED staff will be billed to the EMS service.
- H. Failure to adhere to this policy or procedure will lead to loss of privilege.

III. PROCEDURE:

- A. Upon completing a call the Paramedic who administered the medication is responsible for:
 - i. Obtaining the patient's M # (easily read on the patient sticker)
 - ii. Completing the log book and obtaining a cosigner for all waste (from the EMS crew)
 - iii. Removing and restocking only what was used for that patient during that call
 - iv. leaving a copy of the run form clearly documenting use and waste in the EMS box
- B. All paramedics are responsible for:

- i. Notify the appropriate staff immediately with any Pyxis concerns are evidence of tampering of the machine, lights, door locks or cameras.

- ii. Maintaining Pyxis security at all times including passwords.

- iii. Reporting misuse immediately to the EMS Coordinator, security, and pharmacy.

Author:

Approved by:

Date Approved:

Reviewed by:

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